

ME 486C-003
GO Baby Go Team A (14)
Meeting Minutes
Second Week

This meeting was held in two sessions:

- First meeting was on 1/25/17 (Wednesday)
- Second meeting was on 1/29/17 (Sunday)
- Mohammad Aljuaidi, Sam Williams, Abdulrahman Almutairi, Ernes Distajo, and Abdullah Alajmi attended meetings.
- First meeting was held in the EGR Building.
- Second meeting was held in Mohammad's Apartment.
- The first meeting started at 4:00 PM and ended at 5:30 PM.
- The second meeting started at 3:00 PM and ended at 4:30 PM

Meetings Agenda:

- Prepare for staff meeting on 1/25/17 (Wednesday).
- Schedule meeting on 1/29/17 (Sunday) for working on functioning the button with the motors.
- Discuss the progress presentation and what parts every member is taking over.
- Discuss the car function and its parts.
- Discuss Design of Experiments (DOE) and what should team prepare to complete DOE.
- Made contact with GBG Club through email.
- Discuss what parts every member is fixing on the final report from last semester.
- Figure out how to make sensors work with the motors.
- Look over the manual explanation of how the button is working.
- Made the button work with the motors.
- Prepare a list of the materials that team will need to proceed with the scheduled aspects.
- Create slides for the progress presentation.
- Record a video of how the button worked with the motors.
- Record a video of how the sensors were connected to the motors.
- Test the distance where the sensors will start functioning.

Future Agenda:

- Set up a meeting on Tuesday (1/31/17) to practice for the progress presentation.
- Order another button and the software needed to connect the sensors with the motors.
- Prepare the materials needed to create the armrest.